



**The Executive Committee  
of Non-governmental Organizations  
Associated with the United Nations  
Department of Public Information**

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## **CALL FOR NOMINATIONS FOR CHAIR OF THE 64<sup>th</sup> ANNUAL UN DPI/NGO CONFERENCE ON THE THEME OF**

**"Sustainable Societies: Responsive Citizens"**

The United Nations Department of Public Information and the NGO/DPI Executive Committee have accepted the offer of the German Government and the City of Bonn to host the 64<sup>th</sup> Annual UN DPI/NGO Conference in partnership with UN Volunteers Programme around the theme of "Sustainable Societies: Responsive Citizens". Marking the International Year of Volunteers+10, the Conference will be held in Bonn, Germany, during the early part of September 2011. As the premier Non-Governmental Organization event at the UN, the Conference seeks to attract participation of civil society representatives from throughout the world with a particular focus on Eastern Europe.

The NGO/DPI Executive Committee has appointed the Nominations Subcommittee to act as a Task Force in soliciting names of potential candidates for Chair of the Conference, as well as to facilitate the interview and selection process.

As countries around the world struggle to emerge from the recent financial and economic crisis and recommit themselves to the achievement of the Millennium Development Goals by 2015, potential candidates should be familiar with a broad range of social and economic issues that relate to sustainable societies, including, but not limited to, sustainable development, good governance, green economy, economic justice and civil society and citizen engagement. Additionally, a candidate should have an excellent working knowledge of the UN System and European Union, and to be able to work constructively in building bridges among diverse constituencies and develop new networks and modalities in collaboration with UN DPI, NGO/DPI Executive Committee, German Government, City of Bonn and UNV.

When applying for the role of Conference Chair, candidates should submit a current CV, a 200-word personal statement presenting the candidate's rationale for seeking to be Chair of the Conference, the NGO's mission statement, and a link to the NGO's website. For those applying from outside the United States, a Skype address should also be sent for communication purposes. Additionally, a candidate is required to submit in writing an authorization by the CEO, or highest ranking officer of his/her NGO organization, placing his/her name into consideration as Chair. Candidates must also possess a current annual UN Grounds Pass as a representative of a Non-Governmental Organization.

In addition to being the Chair of the 64<sup>th</sup> Annual UN DPI/NGO Conference, the successful candidate is the Co-Chair of the planning process along with the Chief of the NGO Relations Section of the Department of Public Information at United Nations Headquarters in New York. This requires the successful candidate to co-preside over regular, bi-weekly Planning Committee meetings, be involved in the selection of Sub-Committee Co-Chairs, and manage the planning process of the Conference to its successful opening.

The Nominations Subcommittee has established a deadline for accepting applications at the close of business, i.e., 5 PM, Eastern Standard Time, Monday, 25 October. Candidates will be notified if they will go forward in the interview process, which will be held during the first week of November.

The successful candidate will then have his/her name presented to the NGO/DPI Executive Committee for approval, and then will be forwarded to the Chief of DPI/NGO Relations.

Candidates should send their application packages to Tom Brennan, Chair of the Nominations Subcommittee, by email to the following address:

**conference2010ngo@gmail.com.**